

RuiXuan Xu

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EDUCATION

Lord Byng Secondary School

Cumulative Average: 97% (4.00/4.00)

Vancouver, BC

Expected Graduation: June 2027

LEADERSHIP

Ceramics Club, Lord Byng Secondary School

Oct. 2022 – Present

President

Vancouver, BC

- Direct club operations by managing inventory, safety protocols and budget allocations
- Provided members with exclusive access to specialty glazes, clay and tools through securing dedicated club funding
- Lead instructional workshops in wheel-throwing and hand-building techniques for 60+ students
- Planned and coordinated collaborative studio sessions and social events to strengthen member retention
- Grew membership from 20 to over 110 students through online promotion and improving club systems

Repeat Floral (Non-profit)

Feb. 2026 – Present

Operations & Communications Coordinator

Vancouver, BC

- Serve as a central communication link between wedding planners, the Repeat Floral team and delivery destinations
- Coordinate pickup schedules for wedding planners, couples, volunteers and senior homes
- Manage weekly meetings, website building plan, donations, and research news outlets to feature the organization

Student Council, Lord Byng Secondary School

Sep. 2023 – Present

Marketing Lead

Vancouver, BC

- Optimize the marketing team's workflow for Student Council events with creative ideas, design and tasks
- Coordinate and organize promotion for 8+ major school events by delegating design tasks and setting deadlines

VOLUNTEER EXPERIENCE

Shoppers Drug Mart Pharmacy (Wesbrook Village)

Nov. 2025 – Present

Pharmacy Volunteer

Vancouver, BC

- Shadow pharmacy assistants and pharmacists to support prescription intake and dispensing workflows
- Restocking medications and supplies to keep pharmacy inventory accessible and efficient
- Handle prescription preparation tasks under supervision while following confidentiality and safety protocols

South Granville Senior Centre

Oct. 2025 – Apr. 2026

Volunteer

Vancouver, BC

- Assisted in Digital Literacy Workshops while providing instruction and support of technological challenges
- Supported staff with event setup, cleanup, and day-to-day program operations
- Engaged with seniors during recreational and social activities to support community connection and well-being

Raincity Dance Studio

Jul. 2024 – Present

Dance Teacher Assistant

Vancouver, BC

- Assist instructors during classes by assisting with demonstrations, correcting basic technique, and class flow
- Work with younger dancers to reinforce choreography, and coordination in a supportive learning environment
- Contributed to students learning and executing choreography for yearly recital performances

Gallery Art Club, Lord Byng Secondary School

Sep. 2022 – Present

Executive Member

Vancouver, BC

- Assisted in curating the school art gallery in exhibition setups, artwork displays and gallery maintenance
- Engaged with local art spaces through bi-monthly field trips, crafting connections with underrepresented venues
- Increased school and community gallery visibility through updates and promotion on social media platforms

ADDITIONAL INFORMATION

Certifications: CPR/AED Level C

Spoken Languages: English (Fluent), French (Fluent), Mandarin (Conversational)

Interests: Graphic/Visual design (Procreate/Adobe PS), Competitive dancer (Lyrical/Contemporary/RAD Ballet)